

**FONTAINEBLEAU JUNIOR HIGH SCHOOL  
STUDENT HANDBOOK AND PLANNER  
2019-2020**



**Mr. Michael Astugue  
Principal**

**Dr. Katie P. Whitlock  
Assistant Principal**

**Mr. Brandon McCollum  
Assistant Principal**

*100 Hurricane Alley  
Mandeville, La. 70471  
985-875-7501*

*985-875-7650 (fax)*

*985-875-7672 (cafeteria)*

<http://fontainebleaujunior.stpsb.org>

Name: \_\_\_\_\_

1<sup>st</sup> Period Teacher: \_\_\_\_\_

Grade: \_\_\_\_\_

Locker #: \_\_\_\_\_

Student ID#: \_\_\_\_\_

Lunch #: \_\_\_\_\_

## PASSWORDS AND USERNAMES

Passwords are intended to be kept private. It is your responsibility to keep your planner and passwords secure at all times.

School Computer Login

Username \_\_\_\_\_  
(ID number)

### Passwords

August \_\_\_\_\_  
September \_\_\_\_\_  
October \_\_\_\_\_  
November \_\_\_\_\_  
December \_\_\_\_\_  
January \_\_\_\_\_  
February \_\_\_\_\_  
March \_\_\_\_\_  
April \_\_\_\_\_  
May \_\_\_\_\_

### Reflex

Username: \_\_\_\_\_  
Password: \_\_\_\_\_

### Gizmos

Username: \_\_\_\_\_  
Password: \_\_\_\_\_

### Achieve 3000

Username: \_\_\_\_\_  
Password: \_\_\_\_\_

### Password Formula

FIRST INITIAL (Capitalized)  
First two letters of last name (lower case)  
! (Exclamation)  
A randomly assigned 4 digit number  
Ex: John Kennedy  
Jke!1234

### Eagle

Username: \_\_\_\_\_  
Password: \_\_\_\_\_

Other Passwords:

**FONTAINEBLEAU JR. High**  
**BELL SCHEDULE**  
**2019 - 2020**

<b>TIMES</b>	<b>PERIODS</b>
8:45 - 9:45	1
9:48 - 10:41	2
10:44 - 11:37	3
11:37 - 12:55	4 (Below is class and lunch time for this period)
<u><b>A LUNCH GROUP</b></u> <b>7<sup>TH</sup> Grade</b>  <b>11:37 LUNCH BEGINS</b>  <b>11:59 LUNCH ENDS</b>  <b>12:02 4<sup>th</sup> Hour Begins</b>  <b>12:55 4<sup>th</sup> HOUR ENDS</b>	<u><b>B LUNCH GROUP</b></u> <b>8<sup>TH</sup> Grade</b> <b>*All PE Classes</b>  <b>11:40 4<sup>th</sup> Hour Begins</b>  <b>12:33 4<sup>th</sup> HOUR ENDS</b>  <b>12:33 LUNCH BEGINS</b>  <b>12:55 LUNCH ENDS</b>
12:58 - 1:51	5
1:54 - 2 :47	6
2:50 – 3:46	7

**Students may not be on campus before 8:15 a.m.**  
**and should be picked up by 4:30 p.m.**

**\*Parents: Check-Outs after 3:15 are prohibited due to the arrival of our busses.**

# SCHOOL TRADITIONS

Mascot: Hurricanes

Colors: Royal Blue and Kelly Green

## FJHS VISION STATEMENT

*Fontainebleau Junior High School is a collaborative and supportive school environment which educates its students to be respectful, responsible citizens who excel in diverse settings by upholding the highest academic standards.*

## FJHS MISSION STATEMENT

Creating a challenging Atmosphere for Navigating toward Excellence and Success

## ABSENCES

Regular school attendance shows a close relationship with the student's success in school. Students and parents need to refer to the Parish Handbook for all state and parish policies regarding excessive and excused absences. Upon returning to school after an absence of any length, the student must bring a signed note (on a full sheet of paper) from a parent explaining the absence. The excuse should contain the following:

• The student's first and last name.	• The student's homeroom teacher's name
• The date the excuse was written.	• The date(s) of the absence
• The reason for the absence.	

Any written excuse from a parent or doctor must be presented to the office of student services upon arrival to school. It is the student's responsibility to check with his/her teachers to set up a schedule for completion of all work missed. If an excuse is not brought within *two days* upon the student's return to school, a zero for work missed will be given. Students absent 10 days or more in one year may be retained.

## BALLOONS AND FLOWERS

Balloon and flower bouquets cannot be delivered or brought to school because of the safety hazard on buses and the distraction they cause in classrooms and hallways.

## BULLYING POLICY

The St. Tammany Parish School Board considers bullying to be an extremely serious offense. The faculty and staff of Fontainebleau Jr. High will educate students on proper social skills and will make an effort to immediately address bullying on campus.

In accordance with St. Tammany Parish School Board Policy, students found to be committing acts of bullying including, but not limited to, physical bullying, emotional bullying, or sexual bullying, as defined in the district handbook for students and parents, will be given consequences based upon the severity and frequency of the act(s). The students will be assigned to lunch detention, after-school detention, Saturday detention, ISS, or suspension, as deemed appropriate by the disciplinarian.

***SEE SOMETHING – SAY SOMETHING*** *Students who are victims of bullying have a responsibility to report instances to school officials. Victims are encouraged to document their experience(s) in writing. Other individuals, such as family members or bystanders, are encouraged to contact school administrators when they become aware of the bullying behavior.*

## CAPS

Caps, bandanas, scarves or other head gear will not be allowed on campus during school hours, on field trips or at dances, unless it is a designated "CAP DAY."

## **CHECK-OUT PROCEDURE**

Any student who needs to leave school due to illness must check out through the office. No student will be allowed to check out unless a parent or guardian as designated on the student's emergency card comes to the office to sign him/her out. Anyone wishing to check a student out must present a picture ID to the office staff. Students will not be called out of class to the office to check out until the parent/guardian arrives at FJH. Students must bring a written excuse for any class missed due to checking out of school in order to make up missed assignments. **Students should not text parents to be checked out.** Use of cell phones on campus could result in disciplinary action. **Due to our daily dismissal procedures a student will not be allowed to check-out after 3:15 unless it is an emergency.**

## **DANCES-**

Dances are for FJH students only.

## **DISCIPLINE PROCEDURES**

### **Philosophy**

Students come to school in order to learn, and learning cannot take place when students do not act appropriately. Teachers come to school to teach, and teaching cannot be done when behavioral disruptions occur. We feel that all students can behave in such a manner that these two objectives - learning and teaching - may be met. In order to teach this we follow the FISH Philosophy: Be There, Choose Your Attitude, Make Their Day, and Play.

### **Examples of these expectations are as follows:**

- Be There-** Students must stay in designated areas before, during, and after school.  
Students should have a pass to leave the classroom for any reason.
- Choose Your Attitude-** Students should be familiar with and follow all guidelines in the St. Tammany Parish Handbook on Attendance, Discipline and Student Records.  
Students must follow directions of school personnel.  
Students should use appropriate language.  
Students should be dressed in uniform and should refrain from dressing in a manner that causes a disruptive influence on other students.
- Make Their Day-** Students should look for the best in others and choose positive influences.  
Students should keep the campus free of litter and graffiti.
- PLAY-** Students should demonstrate positive behaviors at all times.

### **Tardy Policy**

During each **Semester**, the following disciplinary action will be taken for excessive tardies:

To school: 1-3 warnings	To class: 1- warning
4- after school detention	2-3- teacher assigned consequence
5- Saturday detention	4 or more- state behavior report form for each offense
6- 1 day ISS	
7- 2 day ISS	
8- Suspension	

### **Suspensions**

The St. Tammany Parish School System Handbook on Attendance, Discipline and Student Records can be found on schools website under the general information tab. Students and parents should refer to this handbook regarding suspensions and expulsions. Parent conference required. Students participating, instigating, or proven to have discussed threats of violence against other students will receive severe disciplinary actions under the District Handbook for Students and Parents.

### **Dress Code/I.D. Policy Violation Ladder**

**Per Semester**, the following disciplinary action will be taken for excessive dress code or I.D. violations. I.D. violations and dress code violations are two separate issues, and will be treated according to their respective disciplinary tiers below.

- 1: Warning
- 2-3: After School detention
- 4-5: Saturday detention
- 6: In School Suspension
- 7: 2 days of In School Suspension
- 8: Out of School Suspension

**After School Detention (ASD)** is held on Tuesday and Thursday from 3:46 to 4:25. It is the student's responsibility to secure transportation home. If a student is issued an After School Detention and cannot attend the assigned date, he/she will be allowed the next scheduled detention date to attend before the next level of disciplinary actions are taken. It is the responsibility of the student to remember and attend the ASD.

### **DRESS CODES**

Parents and students are to refer to the Parish Handbook for all parish policies. FJH has mandatory uniform policy recognized by the school board. School colored uniforms are available at various local stores. For your convenience, if you choose to purchase a uniform shirt with an optional school logo these will be available at local uniform retailers. All students must be in uniform within ten days of the first day of school for the year or after transferring to FJH. Our official logo can be found on the schools webpage.

Parents or guardians may request an exemption from a mandatory school uniform program. This information can be found in the District Handbook for Students and Parents.

### **School uniforms will consist of the following:**

1. Standard Polo Style Shirt - Long or short sleeve kelly green, royal blue or white buttoned polo style with three buttonholes. A solid white or grey long or short sleeve shirt or turtle neck may be worn under the polo. No emblems or logos allowed except the optional official school logo.\*
2. Oxford Shirt - Solid white button down oxford long or short sleeved. No emblems or logos are allowed except the optional official school logo.\* A solid white long or grey long or short sleeve shirt or turtle neck may be worn under the oxford shirt.
3. Pants, capris, walking shorts, skirts, or skorts – Any tan khaki cotton twill or khaki corduroy with no logos or other decorations, stripes, etc. Shorts must be clearly visible and longer than all top articles of clothing. Plain tan or white leggings may be worn under skirt/shorts.
5. Flip-flops, slides, or backless shoes of any type are not permitted.
6. **Student that arrives on campus without a school approved shirt or proper footwear will be sent to I.S.S. until the appropriate uniform is brought to the student by a guardian.** If financial difficulties arise preventing the student from wearing an approved uniform, please contact the school.
7. School ID must be worn at all times either around the neck on a lanyard or clipped to the collar of the uniform shirt.
8. Students are allowed to have a hood on outdoors only, and only during inclement weather. The student must remove his/her hood when entering any building.

\*An example of the uniform and official school logo is on the FJH Website under General Information-Uniform Policy. The school approved logo can also be found on the front page and front cover of this planner. Official school logos are only permissible if screened or embroidered in royal blue, kelly green, or white. (ID's are a part of the dress code-See ID's for more information)

Students out of compliance with the uniform policy will be subject to regular school disciplinary procedures. PE uniforms are to be worn during PE only and do not substitute for the school uniform.

### **EDUCATION OF CHILDREN AND YOUTH IN HOMELESS SITUATIONS**

The McKinney-Vento is a Federal Law passed in 1987 to help people experiencing homelessness. The Act requires states and school districts to make sure students in homeless situations can attend and succeed in school. The McKinney-Vento Act applies to all children and youth who do not have a fixed regular and adequate nighttime residence. Please contact the school for further clarification and or support.

## **ELECTRONIC EQUIPMENT**

Cell phones must be off, stowed away and not in use. Smart watches, iPods, iPhone watches, cameras, hand held electronic games, etc. are not allowed at school. Any such items picked up by a teacher and sent to the office will have to be retrieved by the parent. Students found in possession of these items are subject to disciplinary action. FONTAINEBLEAU JUNIOR HIGH IS NOT RESPONSIBLE FOR CELL PHONES, IPODS, ETC. BROUGHT TO SCHOOL. Also, laser lights or any other distracting objects should never be brought to school. Students failing to relinquish these items can be subjected to further disciplinary actions.

## **FIELD TRIPS**

If a student has paid for a field trip and is absent on the day of the trip, a refund will not be given unless the student has a doctor's excuse. This is because transportation, tickets, etc. for the field trips are prepaid to the vendor prior to the trip. Hats, cell phones, iPods, hand held electronic games, etc. are not to be brought on field trips. Appropriate school uniform is required. Although field trips are educational, they are also a privilege, and a student must maintain a satisfactory disciplinary record to attend. Students may be required to purchase a school lunch for field trips.

## **GRADING**

The St. Tammany Parish grading scale is as follows:

A	=	93	--	100
B	=	85	--	92
C	=	75	--	84
D	=	67	--	74
F	=	0	--	66

- Number grades (using the grading scale above) are recorded in teachers' grade books throughout the nine weeks. Report cards will reflect both the number and letter grade.
- Report cards are sent home four times during the school year following the completion of each 9 weeks period. (remember to login onto **JPAMS** to view your child's progress as necessary)
- All Carnegie Unit courses will periodically have exams, which will count as 20% of that course's quarterly grade. Courses that do not offer a Carnegie Unit will not administer exams. However, these courses will periodically administer interim assessments, which will count as 10% of that course's quarterly grade. During quarters which no exam/interim assessments are administered, teachers can administer a comprehensive test that will be factored into all other assignments' grading category.

## **GUIDANCE**

FJH Counselor: Scott Hallila - The guidance counselor is available to help students with school, home or peer problems. Additionally, the counselor interprets standardized test scores and handles gifted and talented screenings.

FJH Mental Health Provider (MHP): Lisa Bohnet – is available to support our students with a variety of services specifically in the field of mental health services.

To make an appointment, students or parents can call, email, or leave a note at the front desk or student services.

## **HEALTH SERVICES AND REGULATIONS**

When a child gets hurt at school, the office determines the extent of the injury and the parent is notified if deemed necessary. Parents must fill out emergency forms that are kept on file in the office. The office/student services cannot give out any medication - including aspirin. Prescription medication must be kept in student services with forms filled out by the parent and doctor.

## **ID**

All students at Fontainebleau Jr High will use IDs for service in the cafeteria, library, as well as identification of students on our school campus.

1. Students will receive an ID at the opening of school (no picture) to use until school pictures are taken.
2. If a student does not have his/her ID in the morning, then he/she can do the following:
  - a. Come to the table set up outside the counselor's door and buy a temporary ID for \$1.00 or TWO

Cane Cash.

- or*
- b. If they do not have a dollar or TWO Cane Cash, then they will receive an After School Detention.
  - c. If given a detention before school begins, the student has until the day of the detention to bring in his/her dollar or Two Cane Cash and the detention will be removed.
3. If they cannot find their ID, then they will have to purchase a new one which will cost \$5.00. A Temporary ID will be given to the student which shows they have purchased a new ID and is waiting for the new ID to be printed.
  4. IDs cannot be defaced in any manner. This includes, but is not limited to, placing stickers on the ID, marking out parts of the ID with pen or permanent marker, or intentionally breaking the ID. If the ID is damaged, a new one will have to be purchased at the student's expense for \$5.00.
  5. IDs will be worn on either the collar of the student's uniform shirt or on an appropriate lanyard at all times on school campus. IDs must be visible at all times. Temporary ID stickers must be worn just below the student's collar, and must be visible at all times.
  6. All teachers should be checking for IDs, all students must properly have on their own ID or a temporary one at all times. This excludes Physical Education while the students are in proper P.E. uniform.
    - a. If a student does not have his/her ID and does not get one before homeroom, *then* he/she will be given a temporary I.D. by the homeroom teacher and the student will be informed of the infraction. The student's name and infraction will be sent along to the Administration for disciplinary actions. Any disciplinary actions earned by not having an I.D. prior to homeroom will be issued discipline and not have the option to pay off the discipline at another time. The student's name will be sent to Administration for disciplinary actions following the **Dress Code/I.D. Policy Violation Ladder**.
    - b. If the ID is lost during the school day, then students will report to student service to purchase a temporary I.D. prior to attending the next class. If a student is issued multiple I.D.'s in one day, he/she will receive a discipline for each individual disciplinary actions following the **Dress Code/I.D. Policy Violation Ladder**.

## **JEWELRY**

Extremes forms of jewelry wear, body piercings, including chains, large dangling earrings, and large objects will not be permitted.

## **LIBRARY**

Staff: Jamie Bossenmeyer, Library Media Director

Library hours are 8:15 a.m. - 3:50 p.m. Students may visit the library before school, during lunch, and after school to check out, return and renew books; to do research; or to read. Gum, food, and drinks must be discarded before entering the library. Students' book bags must be left in the designated area upon entering the library. Students may only check out 3 books at a time. They are checked out for 2 weeks and may be renewed for an additional 2 weeks. Magazines, reference books, and cartoon books may not be checked out. Overdue fines are 5 cents per day per book. Overdue fines do not exceed \$1.00 per book. Unless sent by a teacher, students will not be allowed to go to the library to check/change their password during instructional time.

The library has 2 book fairs each year - one in the fall and one in the spring. The fairs are available to students through their reading classes and during their lunch. Taxes are not charged, and all profits go to the library.

## **LOCKERS**

Lockers are issued at the beginning of the year. Students must be responsible for their privacy by not making their combinations public. Students are responsible for the contents of their locker. Trading or unauthorized sharing of lockers is prohibited. Ample time to access lockers will be given before school. School lockers are the property of the St. Tammany Public Schools. School authorities may conduct periodic inspections of lockers. Locker request forms to report locker problems can be filled out in student services.

## **LUNCH**

Students will be assigned an account number. School breakfasts and lunches may be paid for with Cash, Check, or Debit/Credit Card using the My Payments Plus program. Money collected will be credited to the student's lunch account. We recommend that you pay at least one week's funding for your child's meals and preferably one month. Lunch prices are posted on the FJH website. When you set up your account using



[www.MyPaymentsPlus.com](http://www.MyPaymentsPlus.com) it will remind you when your account is running low. Questions about lunch accounts should be directed to the cafeteria manager. The cafeteria can be reached at (985) 875-7672 from 8 a.m. – 2 p.m.

**Students are allowed to bring only water in clear plastic screw top bottles. All other drinks and containers are not allowed on campus.**

### **LOST AND FOUND**

Lost articles should be sent to the Lost and Found in Student Services. Students should also check with their classroom teachers. Books, book bags, and purses should NOT be left unattended anywhere on campus. Students should NOT bring large amounts of money, expensive jewelry, iPod, cameras, or any other valuable items to school. The school will not be responsible for items lost or stolen at school.

### **NATIONAL JUNIOR HONOR SOCIETY**

The NJHS is an organization that promotes an enthusiasm for scholarship, stimulates a desire to render service, promotes leadership, develops character and encourages citizenship. New members will be selected during the second semester by a five-member faculty committee. Students with a 3.5 scholastic average for EACH nine weeks period will be allowed to apply for membership. After completion of the application, candidates will then be evaluated on the basis of service, leadership, character and citizenship. The selection of each member to the chapter shall be by a majority vote of the faculty committee.

### **PBIS (Positive Behavior Intervention Support)**

Quarterly events offered to students who did not receive office discipline are eligible to attend. (Rewards Program)

### **PARENT CONFERENCES**

Parents may make appointments for conferences with teachers, assistant principal, or principal by calling the school. We try to hold parent-teacher conferences 15 minutes before or after school. The administration encourages parents to contact teachers via email when possible.

### **PERMANENT RECORDS**

The permanent records of all students are kept in the main office. Records are confidential. If a student transfers during the school year or between sessions, the principal of the school in which the student enrolls must request a transcript of the student's records before any records can be forwarded. This transcript is furnished without charge by the school.

### **MANDATED EDUCATION AND REPORTING PROGRAM FOR CHILD SEXUAL ABUSE PREVENTION**

As mandated by the St. Tammany Parish School Board, students in grades K - 8 will receive instruction on the topic of Child Sexual Abuse Prevention, Education and Reporting. All materials that will be used in the instruction may be previewed by contacting the school administration. We would also like to encourage you to talk with your child about this topic as well as other general safety issues.

### **SCHEDULE CHANGES**

All questions regarding schedule changes should be directed to the guidance office. Electives will be scheduled for the entire year. There will be no schedule changes at midterm. Personality conflicts will not be considered among the reasons for schedule changes.

### **SPORTS**

Tryout dates for sports teams are announced on daily broadcast and advertised around campus. In addition, students who participate in school sports must provide proof of insurance, a signed school waiver form, a signed concussion statement, and a doctor's physical before they can try out for a team. Forms are available in the front office, student services, and on the school website. Some of the requirements for eligibility are:

- 15 years of age **BEFORE** September 1<sup>st</sup> of current school year.
- At least a 1.5 grade point average to participate.
- At tryouts, students are expected to perform a battery of skills suitable for the sport.
- Students are expected to be at all tryouts. Exception: excused absence only.

- Please visit the Athletic Department link on our school's website for more information.

Our athletes publicly represent FJH and are expected to exhibit appropriate behavior both at school and on the field/court.

### **STUDENT RESPONSIBILITY**

We at Fontainebleau Junior High School feel that our students must learn to be responsible for their own belongings. Any class assignments, materials and textbooks are to be brought to class on time. It is the student's obligation to have the needed supplies, and he/she will not be allowed to leave class for any reason, such as going to the locker or using the telephone.

### **TOBACCO, DRUGS, ALCOHOLIC BEVERAGES, VAPES**

These are all prohibited on the school grounds and at any school function regardless of where the function is held. ANY VIOLATION OF THIS RULE SUBJECTS THE STUDENT TO A SUSPENSION OR EXPULSION. Possession or use will be dealt with in the same manner. Outside food and drinks are only allowed at lunch time with the exception of clear plastic water bottles.

### **TELEPHONES**

Students may only use the phone in student services for emergencies and must have permission from a teacher. Students will not be called to the phone during school hours. Telephone messages are not given to students unless there is a true emergency. Please see the STPSB District Handbook for the current cell phone policy. **Parents should not text or call their child's cell phone during school hours.** Students caught using cell phones on campus are subject to disciplinary actions.

### **TEXTBOOKS**

All textbooks at FJH are the property of the State of Louisiana. Any loss or damage will result in a monetary fine. If a textbook is lost, the student must pay the original price for it before a new textbook is issued. Writing in a textbook constitutes damage to it. Most new textbooks cost in excess of \$40.00, so extra care should be taken. The student should check the textbook for damage when received and make the teacher aware of any damage found.

### **TRANSFER OF STUDENTS**

Students who are leaving FJH to attend another school during the school year must go through the proper clearance procedure in the main office. The school secretary will give the student the necessary form to be completed. All fines and fees must be paid and all textbooks must be checked in before a student can be properly cleared. No records will be sent to another school until a student has been properly cleared.

### **TRANSPORTATION**

Students are not allowed on the school campus before 8:15 a.m. and should be picked up by 4:30 p.m. Students are not allowed to drive cars to school. Students who violate bus regulations or who in any way endanger themselves or others by misconduct on the bus will be reported by the bus driver to the principal or assistant principal, who can ban them from riding the bus. A student who must ride a bus other than his/her own must have a written request addressed to the principal from his/her parents. The note should be brought to the front office before school. If the principal approves the request by signing it, the bus driver will allow the "visitor" to board the bus **if** space permits.

### **VISITORS**

All visitors must first report to the office with picture ID and receive a pass before going on campus. Visitors will not be allowed on campus unless they have a pass from the office.

### **Credit Recovery (ELA, Math, Science, and Social Studies only):**

- If a student does not complete an assignment that is worth 50 points or more, he or she will have 5 additional days to turn the assignment in. He or she will lose 5% of the overall grade each day that the assignment is late.
- If the student does not turn in *three* assignments worth 50 points or more, he or she must attend a content-specific tutoring session called Credit Recovery, which will take place in the library from

4 to 5 according to the weekly schedule below, and complete it in this environment. Teachers will contact parent at this point. The teacher(s) facilitating the tutoring session will be given the assignments to distribute to the student(s) assigned for this purpose. Upon completion, the facilitating teacher(s) will place the completed assignment in the assigning teacher's mailbox. *However, if the student completes the assignment and turns it in before the assigned tutoring session, he or she will not have to attend.*

- **Credit Recovery daily content area opportunities are as follows:**
  - Mondays – ELA
  - Tuesdays and Thursdays – Math
  - Wednesdays – Science and Social Studies
- This could also apply to credit recovery for students who receive a C or below on an assignment. However, if the student would like to attend Credit Recovery as opposed to being sent because they didn't complete something, they will need to fill out a request form. **7<sup>th</sup> grade teachers will provide the request form to the student during the first semester of the school year and transition to providing these documents in a specific place in the classroom, reminding students of this place often, second semester. 8<sup>th</sup> grade teachers will provide these documents in a specific place in the classroom, reminding students of this place often.**
- If a student does not attend Credit Recovery upon being assigned, the facilitating teacher will inform administration. An administrator will conference with the student and contact the parent.

### **Test Retakes**

- If a student makes a C or lower on a test and would like to retake the assessment for a higher grade, he or she must fill out a request form. **7<sup>th</sup> grade teachers will provide the request form to the student during the first semester of the school year and transition to providing these documents in a specific place in the classroom, reminding students of this place often, second semester. 8<sup>th</sup> grade teachers will provide these documents in a specific place in the classroom, reminding students of this place often.**
- From there, he or she will either be assigned to an after school Credit Recovery or a Saturday (NOT for punitive reasons; the student would be able to leave upon the completion of the assessment.)
- Test Retakes will be conducted as follows:
  - Mondays – Science retakes
  - Tuesdays – ELA retakes
  - Wednesdays – Math retakes
  - Thursdays – Social Studies retakes
  - Every other Saturday – Mr. Strohl monitors any content area retakes

## FJH Expectations

FISH  
PHILOSOPHY



### **Classroom Rules**

Sit in Assigned Seat  
Have Materials Prepared for Class  
Raise Hand before Speaking  
Keep Hands to Yourself



### **Hallway Rules**

Keep to the Right  
Keep Hands to Yourself  
Maintain Low Noise Level  
Use Your Time Wisely  
Use Your Manners

### **Breezeway Rules**

Keep Hands to Yourself  
Keep Traffic Flowing  
Maintain Low Noise Level  
Use Your Time Wisely  
Use Your Manners

### **Restroom Area Rules**



Flush Toilet  
Wash Hands  
Turn Off Water  
Dispose of Trash in Proper Receptacle  
Report Any Problems

### **Picnic Area Rules**

Keep Hands to Yourself  
Sit on Benches  
Keep Food in Your Plate  
Dispose of Litter Properly  
Trays Stay in Cafeteria

### **Cafeteria Rules**

Stay in Line in Order of Arrival  
Have Money Ready  
Keep Food on Your Plate  
Dispose of Litter Properly  
Return Tray and Utensils



### **Gym Rules**

Discard Gum, Food, & Drinks  
Walk  
Keep Hands to Yourself  
Sit Where Assigned  
Place Bookbags in Assigned Area

**ST. TAMMANY PARISH SCHOOL BOARD  
2019 - 2020 SCHOOL CALENDAR**

August 1-2, 2019	Fall Registration
August 6-7, 2019	Teachers' Professional Development Days
August 8, 2019	Teachers' Day
August 9, 2019	School Opens
September 2, 2019	Labor Day Holiday**
September 11, 2019	Observance of Patriot Day
October 4, 2019	Parish Fair Day**
October 9, 2019	Yom Kippur*
October 10, 2019	End of 1st Grading Period
October 11, 2019	One-half day for record keeping/One-half day for Prof. Development/Workday. No students report to school.
October 18, 2019	Report Cards
October 21-25, 2019	Red Ribbon Week
October 21-25, 2019	National School Bus Safety Week
November 11, 2019	Observance of Veterans Day***
November 25-29, 2019	Thanksgiving Holidays**
TBD	EOC Testing
December 20, 2019	End of Second Grading Period/End of First Semester/One-half day for record keeping. All students report to school in the morning for one-half day.
December 23, 2019-January 3, 2020.....	Winter/Christmas Break**
January 6, 2020	School Reopens
January 10, 2020	Report Cards
January 20, 2020	Martin Luther King Holiday**
February 24-28, 2020	Mardi Gras Holidays**
March 4, 2020	District Handbook Meeting
March 12, 2020	End of Third Grading Period No students report to school.
March 13, 2020	One-half day for record keeping/One-half Day for Prof. Development/Workday
March 20, 2020	Report Cards
April 4, 2020	Transfer Fair
April 8, 2020	Passover begins at sunset
April 10-17, 2020	Spring/Easter Break**
TBD	EOC Testing
May 22, 2020	End of Fourth Grading Period/End of Second Semester/End of Session/One-half day for record keeping. All students report to school in the morning for one-half day.
May 25, 2020	Memorial Day Holiday**
May 26, 2020	Teachers' Day
May 28, 2020	Report Cards mailed

\* In case of emergency, student make-up days will be taken from existing holidays in the above schedule.

\*\* School Board requires appropriate program on this day.

\*\*\* State testing will be scheduled during the testing window dates by each school. Contact individual schools for exact dates.